

Vendor Registration Form

Vendor Information

Company Name: ACME Construction Company

Tax ID # 12-24-5555

Address:

Phone: 555-555-5555

123 Oak St.

(PO Boxes must include a street address)

City: Chicago

State: IL

Zip: 60060

Country: USA

Email: tony.mirabelli@hyland.com

Principal Contact Name: John Doe

Purchase Order Vendor: ☒ Yes ☐ No

Describe Nature of Services Performed:

construction

Expected Average Invoice Amount: 2000

Purchase From or Remit Payment To (if different from address above):

Street Address

City

State

Zip

Approver must be Business Unit Controller or a designee

Preparer's Name: John Doe

Controller/Designee:

EIN: 99999999

Legal Entity:

Individual/sole proprietor or single-member LLC

Preparer's Phone Number: